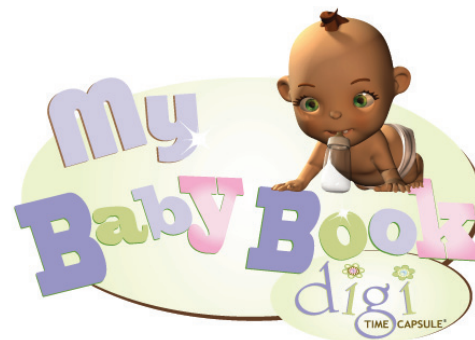


www.digitimecapsule.com

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Digi Time Capsule is a registered trademark and patent pending.



My Baby Book Digi Time Capsule®

Instruction Manual

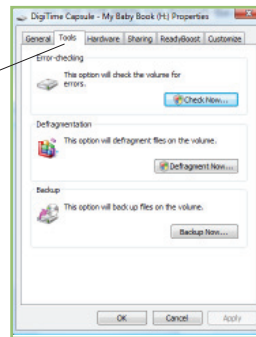
Version 1.0

We encourage you to back up your product. Should you ever lose it or it became damaged, you can simply restore your Baby Book onto a new USB drive.

- “Backing Up Your Baby Book”

Plug in your USB Drive and complete the following steps:

1. Right Mouse click on your computer’s start button
2. Choose “EXPLORE”
3. Right click on your Baby Book USB Drive
4. Choose “PROPERTIES”
5. When the dialogue box opens, choose the “TOOLS” Tab ●
6. Select “BACK UP NOW” and follow the on-screen directions that will guide you through the remainder of the process



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To begin, simply plug your USB drive into the computer. The My Baby Book Digi Time Capsule Baby Memory Book Suite will guide you through baby’s first five years and beyond. Many sections of the Baby Book can be used well beyond your baby’s first five years.

This guide provides instructions to help you learn the basics very quickly. Should you have any difficulty, please visit us at www.DigiTimeCapsule.com and we would be more than happy to answer your questions.

1

Before we begin, we would like to take this time to tell you how to care for your new product.

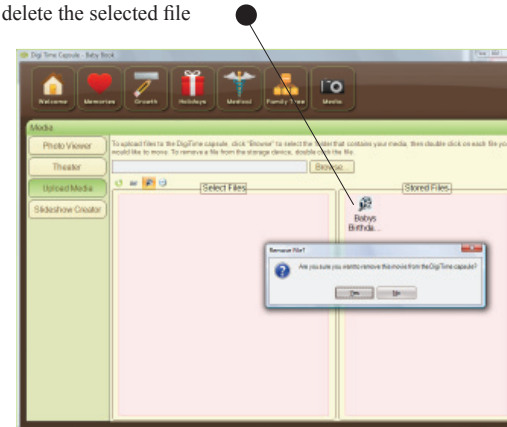
Your product should be stored in a cool, dry place.

When cleaning your product, use a dry cloth. Never use water, jewelry cleaner or other chemicals to clean your product.

Always be sure to properly exit the software application before removing the USB drive from your computer. Improperly removing the usb drive could damage the product.

- “How do I delete videos that I do not want?”

1. Choose “MEDIA”
2. Choose “UPLOAD MEDIA”
3. Select the “VIDEO” ICON
4. Any videos stored will show on the right side under “STORED FILES”
5. Double click on the video that you want to delete and then confirm that you want to delete the selected file



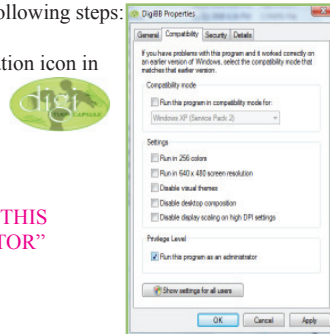
- “I don’t see my media files when I click on the folder I have them saved to on my computer.”

Try performing the following actions:

- You will not see individual files in your browser. Find the file folder they are in and click “OK” on the software screen. Your media will all appear as thumbnails in the software.
- Some computers require you to have administrative rights to run software that is not downloaded. If you have done the above step and your photos are not loading, you will have to do the following:

Close the software and complete the following steps:

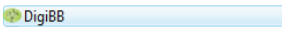
1. Right mouse click on the application icon in the USB drive
2. Choose “PROPERTIES”
3. Choose “COMPATIBILITY”
4. Go the bottom and check “RUN THIS PROGRAM AS ADMINISTRATOR”
5. Click “APPLY”



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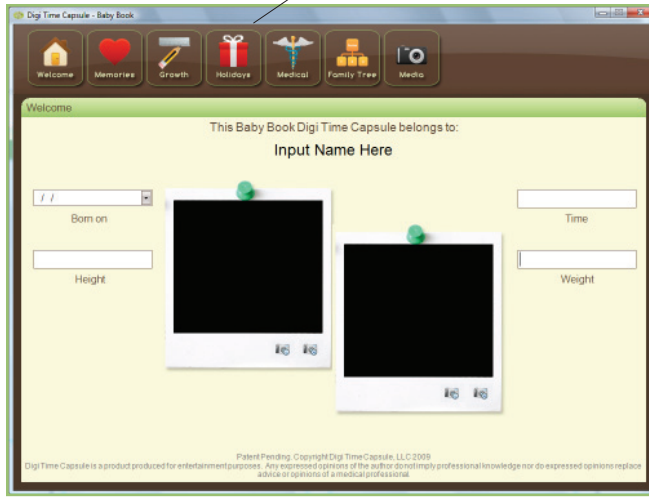
Computer Pre-requisites

If your computer does not have the latest version of Microsoft .Net 3.5 framework the Software will detect and prompt you to download .Net 3.5. Although you do not download Digi Time Capsule® Software, any computer you work on will need to have the latest version of .Net 3.5.

1. Plug in your USB Drive. If it does not auto-run, complete the following steps:
2. Right Mouse click on your computer’s start button
3. Choose “EXPLORE”(VISTA) OR “MY COMPUTER” (XP)
4. Right click on your USB Drive or the Drive that says “DigiBB” 
5. Click Autoplay and it will launch
6. You will then be prompted to install .Net 3.5 on your computer if you do not already have it
7. Once .Net has been installed, unplug your Time Capsule Drive then Plug it back in and follow these steps again to launch the software if it does not auto-run

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To navigate through the software, choose one of the 7 menu items at the top of the screen. Menu items are always present for easy navigation.



- “I don’t see my video files when I click on the folder I have them saved to on my computer.”

Try performing the following actions:

Make sure you have the correct media icon selected. If you are trying to upload photos, select the photo icon




- “The media files are on my computer, but they don’t all show up on the preview screen.”

Try performing the following actions:

Your media may be an incorrect file format. Try changing the format to one of the accepted formats

 **Images**
.gif, .jpg, .png

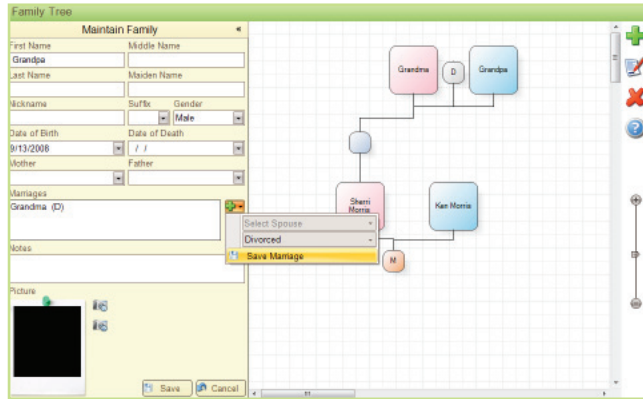
 **Video**
mov, .wmv, .swf

 **Audio**
mp3

WORKING WITH THE FAMILY TREE

Creating Relationships: Adding Marriages / Divorces

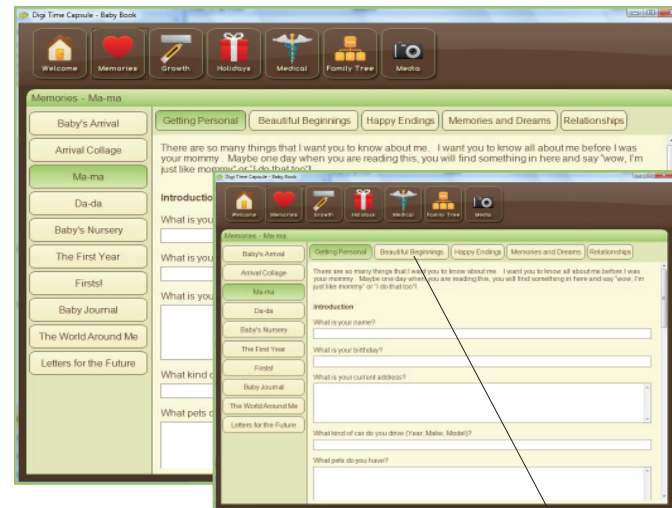
1. Choose “ADD FAMILY MEMBER” ICON.
2. Fill in the the members information. If the spouse has already been added as a member you can use the drop down menu to specify if they are married or divorced
3. Choose “SAVE”. You will see the connection on the grid with a “D” signifying the members are divorced
4. If you selected the couple was married, you would see an “M” in the box



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MOVING THROUGH THE MEMORIES SCREENS

Choose the “MEMORIES” ICON at the top of the software.



1. You will see selections to the left
2. Make a selection to begin each form
3. Each form will have selections within them at the top of the screen

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When adding media files to your software, below are the acceptable file formats to use as well as the icons and their meaning. You will need to click on the correct media icon in order to upload that type of media.



Images

.gif, .jpg, .png

Video

mov, .wmv, .swf

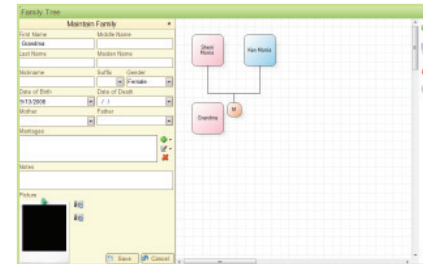
Audio

mp3

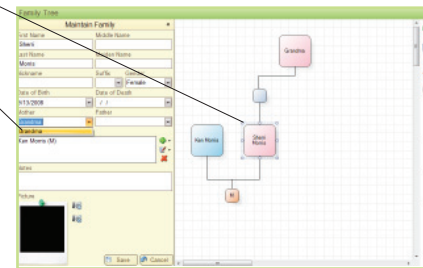
Creating Relationships: Adding Grandparents

1. Choose “ADD FAMILY MEMBER” ICON .
2. Fill in the Grandparents information and choose “SAVE”. You


will see there is no relationship yet to choose from, so the grandparent will not yet be connected on the grid



3. Next go to the family member who's parent this is
4. Double click the family member
5. Assign the grandparent as the mother or father
6. The grandparent now connects on the grid and you will see a colored square that signifies a “Parental” relationship



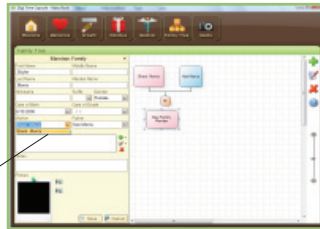
Adding & Editing Family Members

1. Choose the **“ADD FAMILY MEMBER”** ICON on the right side of the grid 
2. Double click the family member box that appears and the **“MAINTAIN FAMILY TREE”** editor will appear
3. Here you can add member information, photo and relationship. Each member must have a relationship in order to properly connect on the grid



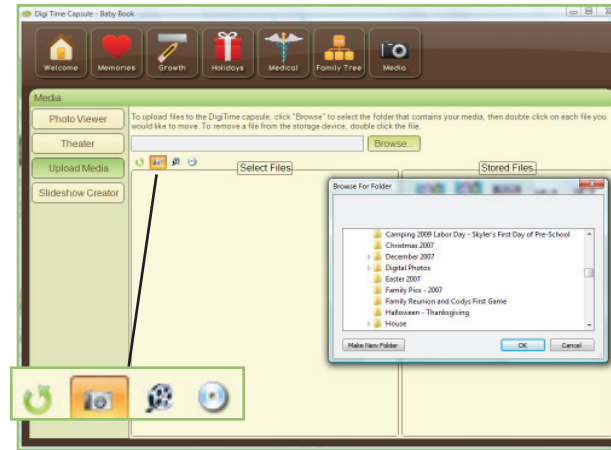
Creating Relationships: Children

1. Choose **“ADD FAMILY MEMBER”** ICON
2. Fill in the child's information
3. Assign the child a parent by using the drop down menu. The parent must have been added as a member in order to make the assignment ●
4. Choose **“SAVE”** and the child will now connect on the grid to the parent assigned



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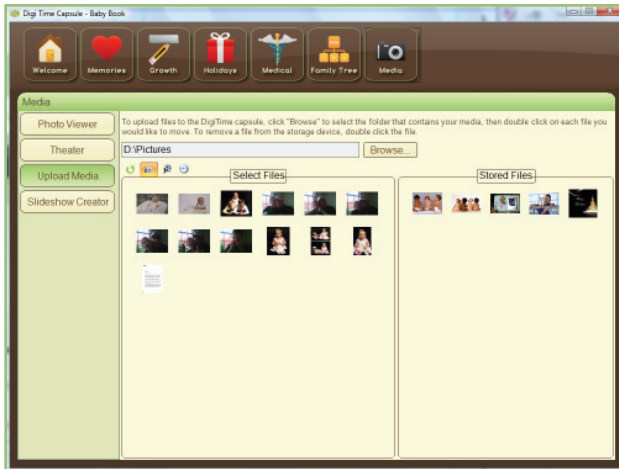
Choose the **“MEDIA”** ICON at the top of the software.



1. Select the **“MEDIA”** ICON below the browser for the type of media you would like to upload (images, video or audio).
2. Click the **“BROWSE”** ICON
3. Locate the file folder that your media is saved in
4. Choose **“OK”**: All of your Photos will load on the screen
5. Double click the photos you would like to add

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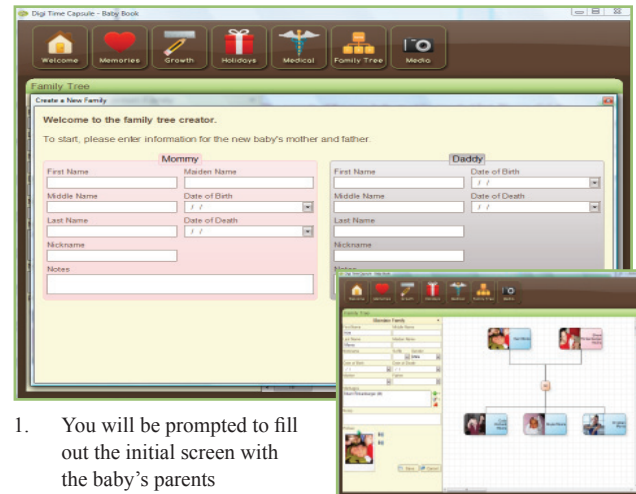
Double click on the media thumbnails that you would like to add.



NOTE: Once you have added your media, you can select a different media type to select from the same folder without having to select browse again



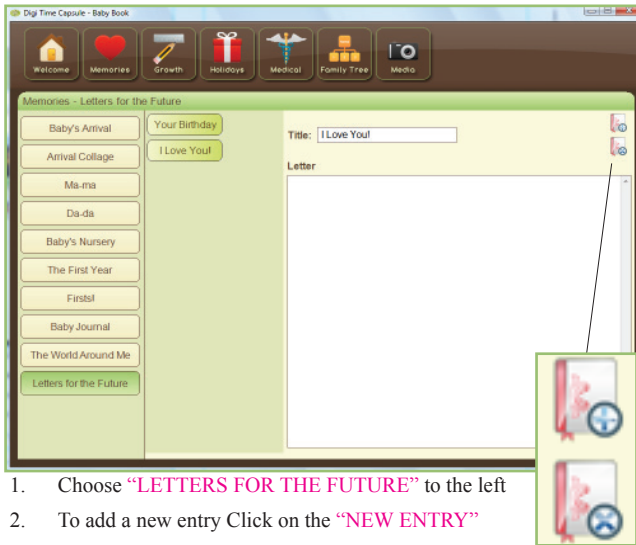
Choose the **“FAMILY TREE”** ICON at the top of the software.



1. You will be prompted to fill out the initial screen with the baby's parents
2. Fill out the information and click **“SAVE”**
3. You will then be taken to the grid screen. If you noted that the parents were married, you will see a box with an **“M”** signifying **“Marriage”**. Double click on a member for the editing screen, where you can add photos and additional information

ADDING LETTERS FOR THE FUTURE

Choose the “MEMORIES” ICON at the top of the software.



1. Choose “LETTERS FOR THE FUTURE” to the left
2. To add a new entry Click on the “NEW ENTRY” ICON to the right
3. To delete an entry, click on the “DELETE ENTRY” ICON to the right

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EDITING PHOTOS

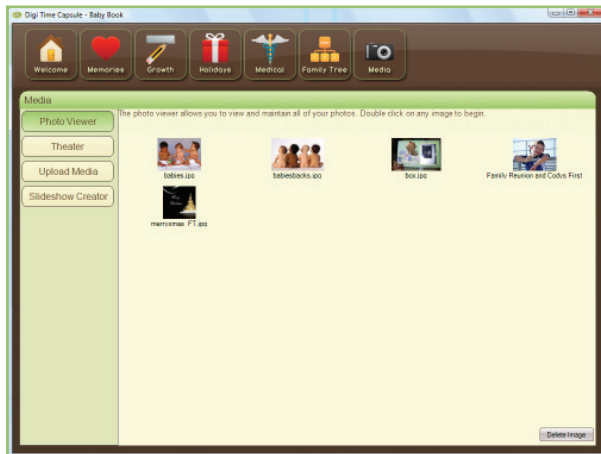
Choose the “MEDIA” ICON at the top of the software.



1. Select “PHOTO VIEWER” on the left
2. Double click on the image you would like to edit
3. After editing, you can save the new version. (It will not replace your original photo)

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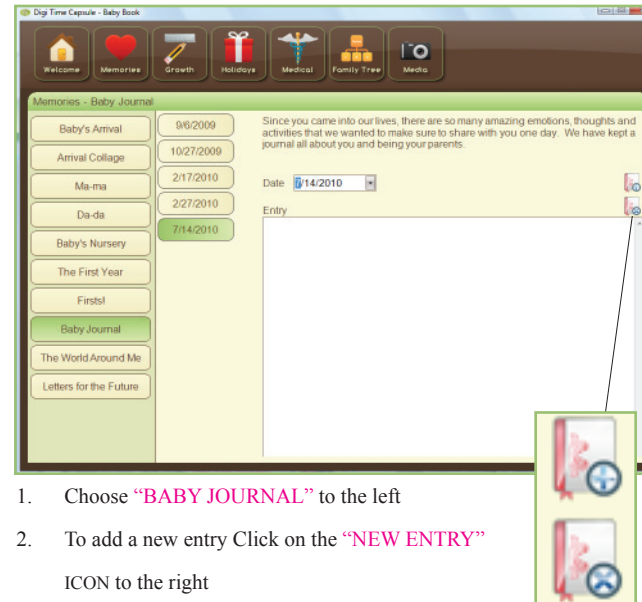
Choose the “**MEDIA**” ICON at the top of the software.



1. Select “**PHOTO VIEWER**” on the left to view your photos
2. Select “**THEATER**” to view your videos and audio files
3. All of your stored images will show as thumbnails
4. Double click on the media that you would like to preview

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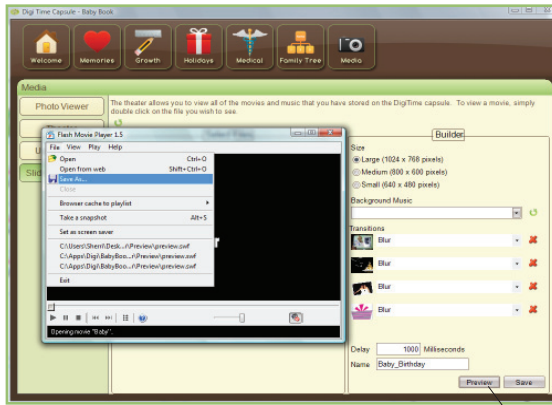
Choose the “**MEMORIES**” ICON at the top of the software.



1. Choose “**BABY JOURNAL**” to the left
2. To add a new entry Click on the “**NEW ENTRY**” ICON to the right
3. To delete an entry, click on the “**DELETE ENTRY**” ICON to the right

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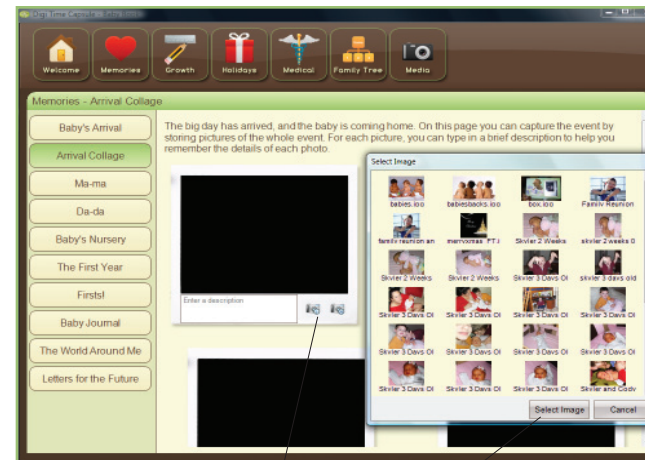
Choose the **"MEDIA"** ICON at the top of the software.



1. Select **"SLIDE SHOW CREATOR"** on the left
2. Create your video
3. When you are ready to save your video, Select **"PREVIEW"**
4. In the Preview screen, select **"FILE, SAVE AS"**
5. Select a folder on your computer to save your file
6. You can then write it to CD or publish it

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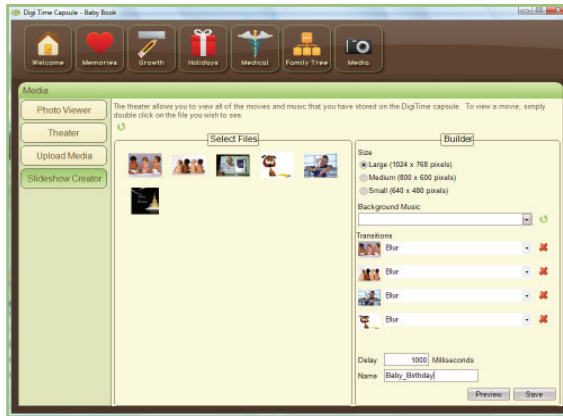
Your photos must first be uploaded to the software by using the **"MEDIA"** ICON.



1. Choose the **"Add Photo"** ICON at the bottom of the photo placeholder.
2. All photos that have been uploaded to the software will appear. Select a photo and choose **"Select Image"** to insert it into the placeholder

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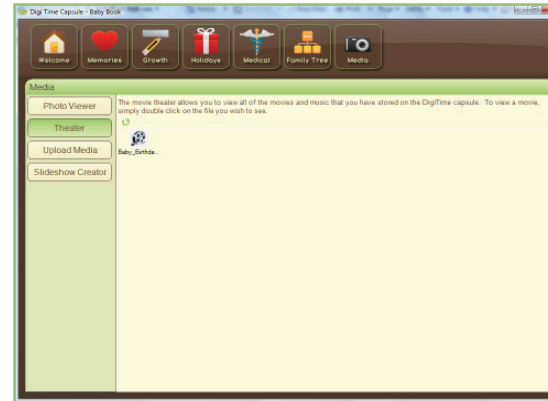
Choose the “**MEDIA**” icon at the top of the software.



1. Select “**SLIDE SHOW CREATOR**” on the left
2. Double click the images you would like included
3. Choose music for your video
4. Choose photo transitions and slide delay speed
5. You can preview your video before you save it by choosing the “**PREVIEW**” icon

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Choose the “**MEDIA**” icon at the top of the software.



1. Select “**THEATRE**” on the left
2. Double click on the video you would like to watch
3. Your video will be viewed through Internet Explorer

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